



Davis Legacy Soccer Club

Meeting of the Board of Directors

August 27, 2025 at 7:15pm

2025-2026 Board

1. **CALL TO ORDER 2023-2024 BOARD-** Josh Lutzker calls to order the Board of Directors meeting at 7:16pm.
2. **ROLL CALL (Establish Quorum)-**
Voting Members Present- Davin Norene, Oscar Ruiz, Jose Mas, Gretchen Tornabene, Mary Mac Niven, Josh Lutzker, Jesse Catlin, Jessica Duarte, Scott Morris, Stacey Scarborough, Victor Briscoe
Voting Members Absent- Nicole Dillingham, James Brusca

Non- Voting Members Present- Justyn Howard, David Robertson

CLOSED SESSION BOARD MEETING

3. Closed Session Items: None Proposed
 - a. None

PUBLIC SESSION BOARD MEETING

4. Public Comment (Members May Address Board for up to 2 Minutes)
5. Approval of Previous Meetings' Minutes-
Approved.

Officer and Coaching Updates:

- a. President Update (Josh Lutzker)- Thank you to the out- going board.
- b. Referee Update (Moe Shafai)- N/A
- c. Executive Director of Coaching Update (David Robertson)

- Send a personal note to thank outgoing board members for their service.

- Monitor sideline behavior at games and report any issues to David.
- Help promote the Disco night fundraiser for the pitch.
- Enforce the 45-minute arrival time standard for games.
- Ensure players wear proper training gear for practices.
- Manage player substitutions according to new ECNL rules.
- Follow proper protocol for borrowing players.
- Ensure both gates are open at the fields to prevent congestion at 7:00.
- Continue coordinating Special Olympics team participation on Tuesday nights at field 9.
- Assist with Special Olympics on Tuesday nights at Field 9 for the next 5-6 weeks.
- Continue hosting the Northern California Special Olympics event.
- Communicate with families about the ECNL Super Cup participation after Thanksgiving.
- Continue reimbursing coaches for USSF coach education completion.
- Send out a one-pager resource checklist to board members via Justyn.
- Send out another email encouraging players to register for Veo accounts to access the spotlight feature.
- Follow up with Stacey regarding the Vo spotlight feature download issue.
- Distribute information about the Cryo/Cool Zone services and Legacy discount to members.

d. Administrative Update (Justyn Howard)-

Club Achievements and Leadership Transition

Joshua, the president, reflected on his long tenure and his daughter's successful experience with the club. He expressed gratitude for the support and looked forward to working with the team. David, the executive director, echoed Joshua's comments and thanked the outgoing and incoming board members. He highlighted the club's achievements, including qualifying for the ECNL Super Cup and the success of their Special Olympics team. David encouraged volunteers to assist with the Special Olympics program for a rewarding experience.

Club Coach Education and Updates

David discussed the club's progress in coach education, highlighting the reimbursement process and successful completion of U.S. Soccer coaching licenses. He mentioned the implementation of new training programs, including shooting clinics and speed and agility sessions, which have been well-attended. David also addressed some housekeeping issues, including the importance of players wearing proper training gear and arriving on time for games. He concluded by mentioning recent rule changes, including the new 8-second rule for goalkeepers and the elimination of reentry for ECNL players, emphasizing the need for coaches to manage substitutions effectively.

Board Member Resources and Features

David discussed the importance of board members serving as ambassadors and reporting any issues they observe at fields. He emphasized the need for board members to use available resources and links to find answers rather than directly contacting leadership. David also talked about the use of view cameras and the spotlight feature on the club's video platform, urging players to register for accounts to access these features. Mary inquired about the Cryo/cool zone service, and David shared information about its benefits and costs. Stacey raised a question about the spotlight feature not staying on downloaded clips, which David said he would look into.

Club Financial and Operational Updates

Justyn reported that the club's 2024 taxes were filed and signed, with no material findings from the annual audit. Financially, the club took in \$500,000 in revenue in July, spent \$645,000 on expenditures, and currently has \$250,000 in the bank. The financial aid program has seen an increase in applications, with \$55,000 provided so far, and Justyn expects it to reach last year's total of \$70,000 by the October 31st deadline. Registration numbers for various programs were discussed, with the Development Academy and Rec programs seeing numbers slightly above historical averages. The club is preparing for upcoming events like the Labor Day Super Cup and Premiere Cup, which are nearly sold out. Justyn also mentioned potential challenges for next year's college showcase tournaments due to changes in college recruiting schedules. Field maintenance and improvements were discussed, including plans for sod repair and light upgrades on Pod A. The club is also making progress on a new storage facility, with permits expected soon.

Field Costs and Facility Updates

The board discussed field rental costs, with Justyn explaining they are necessary to maintain the expensive facility and are lower than comparable clubs. Justyn provided an update on negotiations for land across the street, which are on hold due to term length disagreements, and mentioned upcoming budget discussions for fiscal year 2026. The board was informed that a loan for new field lights will be paid off in February, and Justyn reported working on renewing contracts for Pod A lease and uniforms with Adidas. The board also discussed concerns about Tony, who maintains the fields, potentially facing financial difficulties that could impact the club's operations.

6. Adjournment- Josh adjourns the meeting at 8:05 pm