



DAVIS LEGACY SOCCER CLUB

MEETING MINUTES OF THE BOARD OF DIRECTORS

DECEMBER 16, 2020

7:00 P.M.

Via Zoom

1. MEETING CALLED TO ORDER AT 7:03 P.M. (Josh)
2. ATTENDANCE ROLL CALL TAKEN/MEMBERS PRESENT:

Executive Board: Josh Lutzker (President); Jeff Geisler (1st Vice President); Victor Briscoe (2nd Vice President); Mark Carroll (3rd Vice President); Jessica Duarte (4th Vice President); Phil Wyels (Treasurer); Rob Hofmann (Secretary).

Team Representatives: Carrie Cloud (U9-U12 Girls); John Fitzpatrick (U16-U18/19 Girls); Karen Rodriguez (U13-U15Boys); Colin Anderson (U16-U18/19 Boys).

Non-Voting Directors present: David Robertson (Executive Director of Coaching); Justyn Howard (Director of Administration and Finance).

QUORUM ESTABLISHED.

3. CLOSED SESSION: No current meeting items. Josh provided a brief overview of topics addressed at the Special Meeting of the Board held on November 18, 2020 (Report of Actions Taken circulated), including potential revisions to existing COVID protocols (and review of materials regarding the same), and an approved Motion for Mark, Justyn, and David to collaboratively prepare draft revised protocols for enhanced player safety that requires mask usage when there is the potential for players to come within less than six (6) feet of each other during training activities.
4. PUBLIC COMMENT:
 - Parents: Want more advocacy by Club for individual players and a return to play. Clarification sought on mask use and appropriate types.

- Board Member comments: Phil addressed the just released State youth sport guidelines and requested an update on the teams that traveled since the Club approved out-of-state travel.
5. ADDITIONAL AGENDA ITEMS: None.
 6. ANNOUNCEMENTS: None.
 7. CONSENT ITEMS:
 - A. Approval of October 1, 2020, Board Meeting Minutes. Moved by Jeff; seconded by Victor. Approved unanimously.
 - B. Approval of October 21, 2020, Board Meeting Minutes. Moved by Jeff; seconded by Josh. Approved unanimously.
 - C. Approval of November 18, 2020, Special Board Meeting Minutes. Moved by Jeff; seconded by Colin. Approved unanimously.
 8. OFFICER AND COACHING UPDATES:
 - A. President Update (Josh): Club is working hard to provide the best and safest possible environment for the players under current circumstances. The hard work of the Board is appreciated especially during a time when its actions and decisions are under a microscope.
 - B. Referee Update (Josh): Licensing opportunities will be forthcoming for those interested.
 - C. Executive Director of Coaching Update/Technical Director of Coaching Update (David):
 - The last eight months have been a challenge for the player coaches/educators.
 - It is appreciated that the coaches and the Board continue to face challenges for which there are no right or wrong answers and which require tough decisions.
 - These are unprecedented times and although mistakes may be made, the Board's collaboration, transparency, and efforts to think 'outside the box' are appreciated.
 - Coaches are rolling up their sleeves and putting in above and beyond effort for the players; the support of the Board and the membership has been great.
 - No new guidance provided at the recent NorCal meeting, but NorCal will be ready as soon as return-to-play is authorized.
 - Concurrence (with Jeff comment) that the Club needs to ensure its compliance with all State and local requirements to maintain its liability insurance.
 - Coach activities and extra trainings are tracked and any work beyond the hours set by their contracts is reported to Justyn.
 - May be appropriate to develop a communication strategy to inform Membership of the hard work and commitment being made by the coaching staff.

D. DLSC/City Fields/COVID Coordinator Update (Mark): State issued new youth sports guidance two days ago that requires masks even when players are participating in exertion activities; out-of-state travel immediately suspended. The State will reassess current restrictions based on applicable data points on January 4, 2021, which means any changes to existing requirements or a change in the applicable COVID Tier will not happen at the earliest until January 25, 2021. The County Health Officer was advised of the Club's current protocols (e.g., coaches in masks, social distancing while training, cohorting by team, etc.) and she agreed that the Club is doing what it should be under the applicable guidelines (specifically includes issues like coaches covering practices for other teams and goalie trainings). Mark to update Board if anything impacting current guidance is forthcoming on January 4.

- Concern raised about potential movement of players training between different teams (e.g., white to red); David will look into the issue.
- Guest playing is always subject to approval and will not be approved in light of the travel ban.
- If Club is advised/learns of a COVID positive/exposed player, Mark confidentially notifies the affected team via email and contacts the County as applicable.

E. Financial Update (Justyn): The Club's current cash position is approximately \$700,000. The current financial position includes the \$550,000 in funds received from Economic Injury Disaster Loan (EIDL), which is Small Business Administration program that helps business who have suffered under a declared disaster. This money must be paid back to the SBA over 30-years. Absent the receipt of that funding the club would only have approx. \$150K in the bank, which is roughly equivalent to one month of operating expenses. The club also received a PPP loan back in the spring and that funding was full spent to cover operating expenses during those months in which no revenues were coming into the club.

The proposed 2021 Budget anticipates a 'return to normal' including field rentals (starting in April (ECNL) and the Spring Clasico (first Legacy event)) and membership dues to remain flat.

- The current club reserve policy-mandates \$550,000 of "Reserves", which is being met due to the EIDL funds received.
- Registration fees (commonly charged by neighboring clubs) is a potential revenue option next year, as would be an increase in membership fees.
- If the Club decides to implement a reduction in fees this year, the money would have to come from the Reserves, which is borrowed money from the SBA, and we would need to find a way to generate the refunded amount in next years budget in order to replenish the reserves to our required policy level and pay back the SBA. A Club wide one-month reduction in current membership fee requirements would equate to approximately \$130,000.

F. Membership Update (Justyn): There has been a slight uptick in the number of players withdrawing from the Club. Although less than ten (15), this is more than normal. As a reminder any player who withdraw from the club of their own volition do not get their remaining dues waived. Rather they are suspended and that player is prohibited from

participating in any future Davis Legacy activity until such a time as the suspended payments have been paid.

G. Club Fundraising and Sponsorships Update: None.

H. 1st Vice President Update: None.

I. Secretary Update: None.

J. Administration Update: The City of Davis has new requirements for rental of Playfields (e.g., waiver, insurance); currently attempting to reserve the Playfields for winter/early spring use when Legacy fields are closed.

9. OLD BUSINESS: 2021 Budget. The 2021 budget and annual report was presented to the board of directors during the October 21, 2020 public meeting. A few additional questions were asked of, and answered by, the Director of Admin and Finance. A proposed vote on the 2021 Budget, as presented at the October 21, 2020 Board meeting, was moved by the President and seconded by the 1st Vice President. The budget and implementing resolution was approved by the Board of Directors with all voting Directors in attendance voting yes, with the exception of the U16-U18/19 Girls Team Rep (10 in favor and 1 opposed).

10. NEW BUSINESS (Justyn):

A. Potential Membership Fee Reduction: General figures if the Board wishes to evaluate a potential reduction in current year membership fees. As previously noted, Club policy currently requires \$550,000 in Reserves, which is only being maintained as a result of borrowed funding from the SBA. The \$165,000 PPP loan was expensed upon receipt to cover salaries, utilities, etc. during the spring when no revenues were coming into the club. A one-month equivalent of current membership fees is approximately \$130,000. If there are less teams, and thereby players, revenue is reduced proportionally despite fixed costs remaining the same. As noted in the budget discussion, the club lost approximately \$600K in 2020 from operations. The only reason we even remain solvent was due to the federal funding received. On average, expenditures each month continue to exceed revenues coming in from player dues. Any refunds will exacerbate this imbalance substantially and require us to use the borrowed money in our reserves. Finally, there still exists a risk that the spring (April and May) rentals and events won't happen, which would also necessitate a need to dip into the borrowed funds to cover monthly expenses, especially when dues end in April. Finally, the Board was reminded that they have a fiduciary responsibility to ensure the club remains fiscally solvent.

CONCENSUS: It is still too premature to make any firm decisions about a reduction in fees at this time and the matter should be calendared for a future meeting.

Board member Comments:

- Only half way through the current year and the situation continues to evolve and the parameters keep changing.
- Board has a fiduciary responsibility to ensure the viability of the Club and it makes sense to defer any potential fee reduction/similar until late March or April.
- (Justyn): waiting makes sense; however, administratively it would be better if a decision can be made by early March.
- For planning it would be good to make a decision sooner than later. Other options might include giving discounted fees next year; some Members might want to donate any fee reduction that is offered to the Club.
- While the push for a fee reduction is understandable, it is important for Board to be able to objectively tie any reduction or credit against future fees with the services that have been provided (e.g., ensure extra trainings are part of the calculus).
- Transparent communication to Membership is critical.

B. Fence Damage: There was a break in on POD F that damaged the fencing and will be an added expense.

11. GOOD OF THE GAME: None.

Next meeting scheduled for February 17, 2021 at 7:00 p.m.

MEETING ADJOURNED AT 8:57 P.M.

These Minutes of the Board are hereby respectfully submitted.

Rob Hofmann, Secretary